WELCOME TO THE UNIVERSITY THAT BELIEVES IN YOU

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Dear prospective students,

At Singapore University of Social Sciences (SUSS), we believe that everyone should have access to a good education and prospects for a better future at every stage of life.

Even as we widen learning opportunities by offering different pathways to suit diverse individuals, we ensure that we build learning around them; learning that meets their aspirations and needs, as well as those of industry and society.

Our graduate programmes are structured to give graduates a competitive edge as they progress in their careers. We engage highly experienced industry experts and academicians to develop quality curricula and methods of teaching and learning that impart up-to-date industry-relevant knowledge and skills. With many interaction opportunities, they will also benefit from the valuable cross-disciplinary experiences of their peers who come from different industries.

We understand that our students have hectic schedules. To better cater to them, we empower them to learn whenever they want and wherever they are through our technology-powered learning resources. We also enable them to learn at their own pace with our modular programme structure, so they can progress through their studies in stages comfortable to them, through graduate certificates, graduate diplomas, master and doctoral degrees.

Join us just as they have. Choose from our wide range of graduate programmes in this prospectus to enhance your professional standing and create new possibilities for advancement. Whatever your goals, background or life stage, we believe in you, and we will equip you with the real-world knowledge and practice-oriented skills to excel, both in life and in your chosen career.

Professor Cheong Hee Kiat
President
Singapore University of Social Sciences
QUICK FACTS ABOUT SINGAPORE UNIVERSITY OF SOCIAL SCIENCES

Established in 2005
One of the six autonomous universities in Singapore
Over 15,000 students
Over 30,000 alumni
More than 70 degree programmes across five schools
High academic standards
Home to Singapore’s third law school
Flexible and practice-oriented learning approach
Engaging industry-relevant curricula

FACILITIES & SERVICES

ROOM TO THINK AND GROW
Singapore University of Social Sciences offers a conductive learning campus that is well-equipped with lecture theatres, seminar rooms, cohort rooms, computer labs and specialist labs.

RESOURCES AT YOUR FINGERTIPS
Besides the Tay Eng Soon Library and an on-campus bookshop, our online resource library lets you access academic materials anytime, anywhere.

PLAY AS YOU LEARN
Take a break at our cozy lounge, get connected at our interactive lounge, or just network and socialise at the various cafeterias conveniently located around the campus.

VALUE-ADDED SERVICES
For greater flexibility and self-directed learning, our learning management system lets you attend online courses anywhere supported by digital learning content, virtual forum discussions, videos and webinars. Additionally, your MyMail email facilitates seamless communication between you, your lecturers, faculty members and the university.

EASILY ACCESSIBLE LOCATION
With numerous buses and MRT lines serving the neighbourhood, you’ll spend less time travelling to and from our campus, and more time learning, networking and building a better future for yourself.
As a learning ground for graduates from different professions and life stages, we offer you plenty of opportunities to grow your business circle while enhancing your professional capabilities.

We conduct courses through seminar workshops and complement them with invaluable face-to-face classroom interactions. You’ll discover engaging discussions and an insightful learning process that builds new understanding between diverse industry players.

For time-strapped executives, our remote e-learning facilities allow you to stay connected from the comfort of your home by participating through instructor-facilitated online forums and virtual classes.
Our emphasis on preparing professionals for the real world is unparalleled. We adopt a practical learning approach that provides you with critical applied skills that enhance your industry-readiness in your chosen career.

Our dynamic faculty comprises distinguished, highly-experienced professionals from a host of industries and from various parts of the world. Through them, you gain a potent combination of insightful knowledge relevant to your career, and global perspectives that help you deal with real work-life situations.
Access to quality education should be available to everyone at any stage in their lives. It is the cornerstone of our educational philosophy.

As an institution originally established to provide higher education and professional training, Singapore University of Social Sciences offers, from inception, a pedagogy that is designed for diverse learners. Whether you are looking to upgrade your skills or advance to a new career, you’ll find the learning opportunities you seek at our university. In fact, ours is an unconventional learning environment that thrives on bringing different people together, each possessing unique talents and experiences that can benefit as well as broaden the perspectives of fellow learners.
As more industries undergo disruption, there’s a growing need for workers with the relevant skills. The Master of Adult Learning programme addresses this demand by arming you with the latest knowledge and skills in adult education. Leveraging the creative use of cutting-edge learning technologies, this programme demonstrates how learning can be designed to accommodate different learner characteristics, preferences and goals.

Emphasis will be placed on current trends in adult learning and the latest pedagogical approaches in different settings. Besides broadening your knowledge of key learning constructs and deepening professional learning in specialist subfield areas, this programme will enhance key skill sets through critical inquiry and data-driven approaches. You will also learn how to conduct your own critical inquiry or investigation through courses in learning needs analysis, learning analytics and action research methods.

### COURSES

**Core Courses**
- Engaging Adults for Learning
- Approaches to Blended Learning
- Assessment in Adult Learning

**Graduate Certificate in Adult Learning**

**Core Course**
- Learning Design and Methodology

**Elective Courses (to cu)**
- Technologies in Teaching and Learning (5 cu)
- Exploring Pedagogies and Facilitation Strategies (5 cu) OR Graduate Diploma Project (10 cu)

**Graduate Diploma in Adult Learning**

**Practitioner Track**

**Core Courses**
- Research Methodology
- Analytics for Education and Learning
- Learning Needs Analysis

**Elective Courses (choose three)**
- Current Issues and Trends in Higher Education
- Exploring the Learning Sciences
- Contemporary Approaches to Learning Assessment and Evaluation
- Collaborative Cultures, Innovation and Workplace Learning
- Critical Inquiry into Socio-Political Contexts of Education and Learning

**Leadership and Management Track**

**Core Courses**
- Research Methodology
- Analytics for Education and Learning
- Learning Needs Analysis

**Elective Courses (choose three)**
- Human Capital Strategy and Business Partnering
- Leadership and Change Management
- Human Capital Innovation
- Corporate Governance, Social Responsibility and Enterprise Risk Management
- Managing & Leading to Achieve Organisational Excellence

**Research Track**

**Core Courses**
- Research Methodology
- Analytics for Education and Learning
- Learning Needs Analysis

**Elective Courses**
- (10 cu)
  - Technologies in Teaching and Learning (5 cu)
  - Exploring Pedagogies and Facilitation Strategies (5 cu)
  - Graduate Diploma Project (10 cu)

**Notes:**
1. Courses may also be taken individually as graduate certification courses which enjoy SkillsFuture funding. Please refer to suss.edu.sg/CET for more information.
2. Need a min. CGPA of 2.5 to be awarded Graduate Certificate in Adult Learning.
3. Need a min. CGPA of 3.0 to be awarded Graduate Diploma in Adult Learning, need a min. CGPA of 3.5 to proceed to Master of Adult Learning.
4. Need a min. CGPA of 3.0 to be awarded Master of Adult Learning.

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### UNIQUE features of the PROGRAMME

- Introduces the latest approaches in learning design and analytical techniques for planning, executing and guiding training programmes.
- Contextualises your learning to your own professional practice in education institutions, workplace or community settings.
- Provides tools to solve issues encountered in adult learning settings with confidence and creativity.
- Allows you to select from one of three specialisation tracks — Practitioner, Leadership and Management or Research.
As the society is constantly changing, advancing your career in social sciences requires lifelong education. With this Master’s programme, you have the perfect opportunity to upgrade your skills and enhance your professional value by adding research experience to your capabilities.

Through our approach that focuses on both theoretical and practice-oriented development, the programme equips you with vital research and analytical skills in the field of social sciences. It is also a versatile education that suits those of you seeking research experience for a doctoral programme, or to switch to a research-oriented or an academic career.

**UNIQUE features of the PROGRAMME**

Leverages on the research expertise of the faculty from Singapore University of Social Sciences.

Draws from and integrates the various social science disciplines to widen your perspective of social issues.

Offers the option to focus on applied issues in social sciences or on positive psychology and well-being, while enhancing your ability to translate skills and knowledge into outputs that make real impact.

**COURSES**

**Core Courses**

- Advanced Social Research Methods and Design
- Statistics and Data Analysis¹ OR Qualitative Research Methods and Analysis
- Master’s Thesis

**Elective Courses**

(Choose any two of the four elective courses, but at least one elective must be from the MRESS programme)

- Current Debates and Developments in Positive Psychology and Well-being²
- Contemporary Issues in Societies from a Multidisciplinary Social Science Perspective³
- Ageing in Multicultural Contexts³
- Economical and Political Development for Social Well-being⁴

Notes:

1. This course is available for SkillsFuture Series Funding as a CET course. Please refer to suss.edu.sg/CET for more information.
2. These courses are from the MRESS programme.
3. This course is offered in the Master of Gerontology programme.
4. This course is offered in the Master of Community Leadership and Social Development programme.
The Applied Linguistics (Teaching English to Speakers of Other Languages, also known as TESOL) programme is an advanced academic Master’s degree that gives language teachers the sound theoretical foundation and practical skills needed for language teaching and other related work.

It can cater to your needs, whether you are a teacher from the local school system (Primary to Junior College) or from a tertiary institution and the private sector. The comprehensive nature of the programme suits both experienced and novice language instructors or administrators, as well as professionals in other fields who are considering a mid-career switch.

The specially-designed courses can provide candidates with little or no experience in language teaching with the practical knowledge needed for practice, reflection and theorising. For the more experienced candidates among you, an extensive range of electives allows you to engage in advanced practice and theorising in selected specialised topics for more profound reflection.

**UNIQUE features of the PROGRAMME**

**Caters to all language teachers** (public schools, private schools and tertiary institutions), whether you are experienced or new to teaching.

**Offers you a comprehensive core curriculum and a wide range of specialised electives suitable for the TESOL context.**

**Provides the flexibility of blended learning with face-to-face seminars, online recorded lectures, webinars and other e-learning tools.**

**Places emphasis on building a warm, supportive and highly motivating environment for candidates.**

**Imparts skills and knowledge via experienced and highly-qualified local and international faculty.**

**PROGRAMMES COURSES**

**Core Courses**
- Fundamental Aspects of Language Structure
- Fundamental Aspects of Language Meaning
- Sociolinguistics and Education
- Second Language Acquisition and Pedagogy
- TESOL Methods
- TESOL Curriculum

**Elective Courses (choose four)**
- Global English and Language Teaching
- Classroom Discourse
- Literacy, Language and Education
- Pragmatics and TESOL
- Pedagogical Grammar
- Materials Development
- Language Testing and Evaluation
- English for Specific Purposes
- Academic Discourse: English in a Global Context
- Research Methods in Applied Linguistics

**Research Project or two additional elective courses**

**Master of Arts in APPLIED LINGUISTICS (TESOL)**
The MBA programme prepares aspiring managers with the knowledge and skills that business leaders need to drive and execute initiatives that meet business objectives and organisational excellence. The programme also imparts awareness in learners who will excel professionally while fulfilling requirements in sustainable development, social responsibility and ethical practice. Simply put, it is a programme that grooms you to be managers with a heart and provides you with a learning environment that exposes you to key business concepts that not only meet the needs of today’s business environment but also help you adapt to tomorrow’s changing corporate landscape.

The curriculum is based on a series of learning blocks: assimilating knowledge progressively through a Core-Function-Area approach, honing managerial and social responsibility skills through an Experiential Project, and a Management Communication course. The programme is conducted over three semesters spanning 18 months. In the first semester, you will learn to manage an organisation. In the second semester, you will learn to run a business. Finally, in the third semester, you will learn to grow the business in a competitive environment.

**UNIQUE features of the PROGRAMME**
- Equips you with both “hardware and heartware”. A holistic education that encompasses both academic excellence and business practicality.
- Focuses on training you to become a leader who will make sound moral judgments while maintaining business profitability and sustainable development.
- Employs a pedagogy that involves team work, interactive discussions, critical thinking and hands-on problem solving.
- Helps you hone your soft skills through an Experiential Project and a Management Communication course that run across three semesters.

**COURSES**

**Pre-requisite Course**
- Statistics

**Core Courses**
- Managing the Organisation
  - Financial Accounting Frameworks
  - Managing Finance in an Organisation
  - Managing Sustainable Operations
  - Managing and Leading to Achieve Organisational Excellence
  - Corporate Governance, Social Responsibility and Enterprise Risk Management
- Managing the Business Function
  - Accounting for Decision Makers
  - Making Financial Decisions
  - Managerial Economics and the Global Economy
  - Contemporary Marketing
  - Sustainability Management
- Managing Sustainable Growth Area
  - Data Analytics for Decision Makers
  - Harnessing Technologies for Business Innovation
  - Contemporary Topics in Business and Management
  - Business Strategy

**MBA Experiential Project and Management Communication**
- Management Communication
- Experiential Project (Social Outreach Component, Business Ethics Integrative Report, SUSS Entrepreneurship Bootcamp)

**Note:**
1. Option to replace up to two of these three courses with selected electives from other SUSS graduate programmes.

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**PROGRAMMES**

**Master of BUSINESS ADMINISTRATION**

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Elective Courses (choose four)
- Social Enterprise and Corporate Social Responsibility
- Resources, Population and Environmental Management
- Issues in Community Leadership and Social Development
- Study Mission
- Negotiation, Mediation and Conflict Resolution
- Social Capital and Social Impact
- Statistics and Data Analysis
- Qualitative Research Methods and Analysis
- Ageing in Multicultural Contexts
- Selected Topics in Gerontology
- Technology in an Ageing Society

Notes:
1. Need a min. CGPA of 2.5 to be awarded Graduate Certificate in Community Leadership and Social Development.
2. Need a min. CGPA of 3.0 to be awarded Graduate Diploma in Community Leadership and Social Development; need a min. CGPA of 3.0 to proceed to Master of Community Leadership and Social Development.
3. The Graduate Applied Project must be taken with EITHER Statistics and Data Analysis OR Qualitative Research Methods and Analysis.
4. Need a min. CGPA of 3.0 to be awarded Master of Community Leadership and Social Development.
The counselling field has grown in tandem with changes in our society as the population responds to the challenges of Singapore’s economic growth and development. To support this change, Singapore University of Social Sciences launched its Bachelor’s programme in Counselling (BCOU) in the year 2007, the first of its kind to be offered by a local university. Following that, the introduction of the Master of Counselling (MCOU) programme answers the clarion call for more advanced education at the Master’s level, as well as offers robust and systematic training to develop clinically competent professionals in specialised fields such as Couple and Family Therapy (CFT).

COURSES

Emphasises a balance of skill and practice learning as well as academic rigour while allowing specialisation in different areas of counselling including training in supervisory skills.

 Offers flexible entry and exit points to suit different academic needs. Bridging courses will help those without prior counselling training to be initiated into the programme.

CFT specialisation is the first in Singapore to provide systematic tertiary-level training to therapists for the mental health sector.

UNIQUE features of the PROGRAMME

PROGRAMMES

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Offers flexible entry and exit points to suit different academic needs. Bridging courses will help those without prior counselling training to be initiated into the programme.

CFT specialisation is the first in Singapore to provide systematic tertiary-level training to therapists for the mental health sector.

Notes:
1. Supervised Practicum is compulsory for all students.
2. Need a min. CGPA of 2.5 to be awarded Graduate Diploma in Counselling; need a min. CGPA of 3.0 to proceed to Master of Counselling / Master of Counselling Specialising in Couple and Family Therapy.
3. Thesis must be taken with EITHER Statistics and Data Analysis OR Qualitative Research Methods and Analysis.
4. Need a min. CGPA of 3.0 to be awarded Master of Counselling / Master of Counselling Specialising in Couple and Family Therapy.
With greater recognition of the importance of investing in children’s well-being and development, there is a growing demand for quality care and education. The Master of Early Childhood Education programme is designed to address current needs and challenges in the early childhood sector.

This programme serves to provide continuing professional development for early childhood educators. With three specialisation tracks, it offers an extension in career pathways for those who aspire to assume key roles as early childhood practitioners, curriculum leaders, trainers and supervisors in the field. In addition to emphasis on areas in pedagogical approaches, quality assessment and informed practices, the programme also provides the opportunity for those who take an interest in research.

### Unique Features of the Programme
- Addresses current local and global trends in early childhood education.
- Gives you the option to select one of three specialisation tracks – Practitioner, Leadership or Research.
- Taught by experienced, well-qualified academics and professionals in the early childhood sector.
- Classes are scheduled to suit the needs of working adults.
- Offers interdisciplinary courses as electives.

### Programmes

**Practitioner Track**
- Elective Courses (30 cu)
  - Partnerships in Early Childhood Intervention
  - Assessing Quality of Early Childhood Programmes
  - Leadership in Curriculum Development, Analysis and Instruction
  - Advocacy in Early Childhood Care and Education
  - Mentoring and Coaching in Educational Settings
  - Bilingual Education
  - Place-Responsive Pedagogy in Outdoor Education
  - Professional and Personal Development and Resilience

**Leadership Track**
- Elective Courses (30 cu)
  - Partnerships in Early Childhood Intervention
  - Assessing Quality of Early Childhood Programmes
  - Leadership in Curriculum Development, Analysis and Instruction
  - Advocacy in Early Childhood Care and Education
  - Mentoring and Coaching in Educational Settings
  - Managing & Leading to Achieve Organisational Excellence
  - Community Leadership and Organisational Development
  - Leadership and Change Management

**Research Track**
- Elective Courses (30 cu)
  - Partnerships in Early Childhood Intervention
  - Assessing Quality of Early Childhood Programmes
  - Advocacy in Early Childhood Care and Education
  - Mentoring and Coaching in Educational Settings
  - Qualitative Research Methods and Analysis
  - Statistics and Data Analysis
  - Applied Research Project in Early Childhood Education (10 cu)

### Core Courses
- Critical Approaches to Teaching, Learning and Assessment
- Contemporary Early Childhood Education Issues and Practice
- Comparative Approaches and Practices in Early Childhood Education
- Outdoor Learning for Children
- Valuing Diversity: Inclusive Early Childhood Care and Education
- Advanced Social Research Methods and Design

### Notes
1. All courses are 5 credit units each, except for Applied Research Project in Early Childhood Education which is 10 credit units.
2. The Applied Research Project in Early Childhood Education must be taken with EITHER Statistics and Data Analysis OR Qualitative Research Methods and Analysis.
Industrial research is growing in prominence with the rapid transformation of society. The Master of Engineering provides science, engineering and technology graduates who are working in local industries with an opportunity to advance into this lucrative sector.

With expert guidance from an industry supervisor as well as an academic supervisor, this programme equips graduates with industrial research skills that are pertinent to the local industry. It is particularly suitable for those who are pursuing a career in applied research, wishing to deepen their understanding of a particular field or discipline in science and technology or simply seeking professional advancement.

**UNIQUE features of the PROGRAMME**

- Focuses on industrial research so that the research findings and the skills acquired can be easily transferred to the local industry.
- Provides guidance by an industry supervisor, in addition to an academic supervisor, in order to ensure industry relevance.

**COURSES**

**Coursework Component**

- Research Methods in Science and Engineering
- Data Analysis
- Seminar Course I
- Seminar Course II

**Research Component**

- MEng Thesis:
  - Preliminary Research
  - Qualifying Examination (QE)
  - Confirmed as MEng candidate
  - Full-scale Research
  - Thesis Submission (2 to 5 years upon admission)
  - Thesis Examination and Oral Defense

Master of Engineering
The financial services industry is being drastically transformed by technological advancements and disruptive changes in applications, processes, products and business models. The Master of Finance (MFIN) Programme aims to help finance and PMET professionals meet these challenges by equipping them with the latest insights in financial innovations and technologies.

Whether you are an entrepreneur, an executive or a finance professional, the programme offers a great opportunity to enhance your knowledge of finance, financial technologies and financial innovations. This programme is also a great option for SUSS alumni who are looking for an opportunity to upgrade in the finance sector.

**UNIQUE features of the PROGRAMME**

- Focuses on financial technologies and innovations.
- Stackable to facilitate lifelong learning. Students with a Graduate Certificate in Financial Technology or the Graduate Diploma in Financial Technology from SUSS are entitled to course credit recognition for their MFIN study.
- Emphasizes technical know-how, programming skills and hands-on lab training, in contrast to traditional finance programmes.

**COURSES**

**Compulsory Financial Technology Courses**
- Technological Innovations in Finance
- Blockchain Technologies: Applications and Challenges
- Python Programming
- Blockchain Security and Privacy

**Graduate Certificate in Financial Technology¹**

**Compulsory Financial Technology and Financial Regulation Courses**
- Hands-on Lab with Multichain
- Fintech Innovation Ecosystem
- Big Data, Cloud Computing and Machine Learning
- Financial System, Financial Markets and Financial Supervision

**Graduate Diploma in Financial Technology²**

**Core Courses**
- Wealth Management and Investment Products
- Asset Allocation and Wealth Management Business
- Managing Wealth Management Business
- Finance Applied Project

**Elective Courses (Choose 5 cu)**
- Managing Finance in an Organisation (2.5 cu)
- Making Financial Decisions (2.5 cu)
- Harnessing Technologies for Business Innovation (5 cu)
- Data Analytics for Decision Makers (5 cu)

**Master of Finance³**

**Notes:**
1. Need a min. CGPA of 3.0 to be awarded Graduate Certificate in Financial Technology.
2. Need a min. CGPA of 3.0 to be awarded Graduate Diploma in Financial Technology; need a min. CGPA of 3.5 to proceed to Master of Finance.
3. Need a min. CGPA of 3.0 to be awarded Master of Finance.

The financial services industry is being drastically transformed by technological advancements and disruptive changes in applications, processes, products and business models. The Master of Finance (MFIN) Programme aims to help finance and PMET professionals meet these challenges by equipping them with the latest insights in financial innovations and technologies.
The rapidly ageing population in Singapore and concomitant need for trained professionals in areas like the health, social and psychological services have given rise to an imperative need for a Master’s programme in Gerontology. As the needs of elderly people are specialised, dedicated attention within the training to address specific characteristics, such as the ageing process, demands a programme with interdisciplinary training. Our Master of Gerontology (MGER) is the first Master’s level programme in Singapore to offer holistic training if you are seeking a rewarding career in the eldercare and silver sectors.

**COURSES**

**Core Courses**
- Studies in Gerontology
- Lifespan Development and Psychology of Ageing
- Physiology and Healthcare
- Ageing Families: Multigenerational and Cultural Issues
- Advanced Social Research Methods and Design
- Social Policy in Gerontology

**Graduate Certificate in Gerontology**

**Graduate Diploma in Gerontology**

**Research Track**
- Statistics and Data Analysis OR Qualitative Research Methods and Analysis
- Programme Planning and Evaluation
- Technology in an Ageing Society
- Master’s Thesis

**Practitioner Track**
- End of Life Policies, Issues and Care
- Dementia Care: A Multidisciplinary Approach
- Programme Planning and Evaluation
- Case Management in Eldercare
- Technology in an Ageing Society

**Management Track**
- Key Economic and Financial Issues
- Management in Eldercare Services
- Programme Planning and Evaluation
- Case Management in Eldercare
- Technology in an Ageing Society

**Elective Courses**
(Choose one from either Basket A or Basket B)

**Basket A**
- Internship
- Statistics and Data Analysis
- Qualitative Research Methods and Analysis
- Management in Eldercare Services

**Basket B**
- Selected Topics in Gerontology
- Managing an Ageing Workforce

**Notes:**
1. Need a min. CGPA of 2.5 to be awarded Graduate Certificate in Gerontology.
2. Need a min. CGPA of 2.5 to be awarded Graduate Diploma in Gerontology; need a min. CGPA of 3.0 to proceed to Master of Gerontology.
3. Internship is compulsory for those without any prior experience in eldercare sector or silver industry.
4. Need a min. CGPA of 3.0 to be awarded Master of Gerontology.
The Master of Human Capital Management (MHCM) programme caters to the needs of a rapidly changing business world, and is designed to equip learners with the critical skills of tomorrow. Our cutting-edge curriculum covers fundamental topics in human capital management as well as the most pressing contemporary issues facing human capital professionals.

The MHCM comprises 12 courses spread over a recommended duration of 18 months. The first three courses cover key human capital management areas such as talent acquisition, retention, performance, and development, and employment law. The second three courses adopt an increasingly strategic approach, covering reward strategy and business partnering, as well as more fundamental topics such as leadership and change management.

The final six courses constitute the Master’s specialisation. Students can choose to specialise in one of the following three areas: advanced human capital management, human capital and business leadership, or human capital analytics. This allows you the flexibility to chart your own path, and gives you the chance to deep-dive into critical human capital issues.

The MHCM programme is intended to meet the needs of existing human resource professionals and managers wishing to take on greater and more strategic responsibility, as well as senior managers and business leaders who wish to enhance their ability to leverage human capital.

Other learners may wish to consider the Graduate Diploma in Human Capital Management (GDHCM) or the Graduate Certificate in Human Capital Management (GCHCM). Please visit suss.edu.sg/MHCM for more information on these programmes.

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The MHCM comprises 12 courses spread over a recommended duration of 18 months. The first three courses cover key human capital management areas such as talent acquisition, retention, performance, and development, and employment law. The second three courses adopt an increasingly strategic approach, covering reward strategy and business partnering, as well as more fundamental topics such as leadership and change management.

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The MHCM programme is intended to meet the needs of existing human resource professionals and managers wishing to take on greater and more strategic responsibility, as well as senior managers and business leaders who wish to enhance their ability to leverage human capital.

Other learners may wish to consider the Graduate Diploma in Human Capital Management (GDHCM) or the Graduate Certificate in Human Capital Management (GCHCM). Please visit suss.edu.sg/MHCM for more information on these programmes.
In today's technology-driven landscape, innovations are not just improving people's lives, they have become a key driver of business and economic growth. Their importance has fuelled the need for professionals skilled in Intellectual Property (IP) who can develop IP strategies to achieve business goals and translate innovations and IP into commercial advantages.

The School of Business has developed a Master's programme that specifically addresses this market need. The multidisciplinary curriculum is widely recognised by the industry and imparts to you broad yet critical practical knowledge and skills that span across the interface between business, technology and law.

**UNIQUE features of the PROGRAMME**

- Focuses on practice-based learning that nurtures your skills and prepares you for roles and/or careers in IP management, IP technology or patent agency.
- Facilitates authentic learning and skills application through a 6-month applied project.
- Enjoy validation by the industry and is taught by industry leaders, practitioners, international experts and renowned guest speakers.

**COURSES**

**Compulsory Courses**
- Advanced Patent Law
- Patent Practice in Singapore
- Patent Office Action
- Patent Claims
- Patent Applications
- Patent Infringement & Validity

**Elective Courses**
- Managing IP Portfolio
- Patent Information & Search
- IP in R&D and Innovation
- Monetising Innovation: Taxation & Valuation

**Patent Agency Track**
- Compulsory Courses
  - Advanced Patent Law
  - Patent Practice in Singapore
  - Patent Office Action
  - Patent Claims
  - Patent Applications
  - Patent Infringement & Validity

**IP Management Track**
- Compulsory Courses
  - Managing IP Portfolio
  - Licensing
  - Assessing IP in Branding & Franchising
  - Patent Information & Search
  - Commercialising Innovation

**IP Technology Track**
- Compulsory Courses
  - Advanced Patent Law
  - Licensing
  - Patent Information & Search
  - Commercialising Innovation

**Elective Courses**
- Managing IP Portfolio
- Patent Information & Search
- IP in R&D and Innovation
- Monetising Innovation: Taxation & Valuation
- Monetising Innovation: Finacing
- Applied Project

**Master of IP and Innovation Management**

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Note:
1. These 7 courses are recognised under the Patents (Patent Agents) Rules 2001 as fulfilling the requirements for completing the Graduate Diploma in IP and Innovation Management. To apply for the Graduate Diploma in IP and Innovation Management, applicants should select the Master of IP and Innovation Management (Patent Agency) option under programme selection.
A multidisciplinary skill set is required to meet the challenges and demands of managing an increasingly complex land transport system in today’s ever-changing urban landscape. In partnership with the Land Transport Authority (LTA), we offer a unique Master’s programme to equip you with organisational management skills as well as specialised knowledge in urban transport management that enable you to play a leading role in policy formulation, planning, management and operations of land transport systems in cities around the world.

The programme leverages on the global experience and expertise of senior professionals, scholars and researchers in transport and management-related fields. The highly qualified faculty will engage you and help you deepen your knowledge as well as prepare you for professional career advancement.

**UNIQUE features of the PROGRAMME**

- Offers you a practice-oriented Master’s degree that is academically rigorous and relevant with a focus on both organisational management and urban transportation management practices.
- Focuses on the policy and management aspects of urban transport with a strong emphasis on sustainable development.
- Incorporates curriculum that emphasises management, business knowledge and skills that meet today’s business requirements and tomorrow’s business demands.
- Leverages on the strength of the LTA, LTA Academy and our School of Business’ expertise and experience in land transport development and management.

**COURSES**

**Managing the Organisation**
- Financial Accounting Frameworks
- Managing Finance in an Organisation
- Managing Sustainable Operations
- Managing and Leading to Achieve Organisational Excellence
- Corporate Governance, Social Responsibility and Enterprise Risk Management
- Sustainability Management
- Managerial Economics and the Global Economy

**Urban Transportation**
- Sustainable Development and Transport Planning
- Public Transport Management
- Transport Economics
- Infrastructure Financing and Project Planning
- Urban Railway Systems
- Integrated Transport Policy
The Master of Non-Profit Management is a practice-oriented leadership programme that has the potential to transform lives. It interweaves conceptual frameworks and practical skills with a focus on strategic application. Its curriculum is benchmarked against reputable programmes globally while tailored to suit the particular needs and challenges of Singapore. The programme is designed for senior managers and experienced professionals within the non-profit sector as well as professionals who are in transition from other sectors.

Graduates from the Master of Non-Profit Management will be in a strong position to assume effective and responsive leadership roles with strong and strategic organisational capabilities for sustainable social development. They will be able to contribute their expertise in a variety of organisations including voluntary welfare organisations, foundations, religious organisations, sports, arts and cultural institutions, local and international NGOs and social enterprises.

The programme is launched in collaboration with the Social Service Institute (SSI) and in partnership with various public, non-profit organisations and other stakeholders to engage in collaborative research and professional training as well as to enhance interest in joint ventures in social investment and social innovations.

**UNIQUE features of the PROGRAMME**

Offers you the option of graduating with a Graduate Certificate on completion of three courses or a Graduate Diploma upon completion of six core courses. Comes with a professional project that gives you the opportunity to advance into areas of applied knowledge that interest you. Offers a mentorship scheme that assigns you to mentors from the relevant fields to provide consultancy experience and professional networks. Allows you to select elective courses from our other Master’s programmes. This will enable you to cultivate interdisciplinary or cross-cultural perspectives or focus selectively on topics that suit your background and interest.

**COURSES**

**Core Courses**
- Leadership and Volunteer Management
- Governance and Finance for Non-profit Organisations
- Fundraising and Philanthropy
- Economic and Political Development for Social Well-being
- Community Leadership and Organisational Development
- Advanced Social Research Methods and Design

**Elective Courses (choose four)**
- Social Enterprise and Corporate Social Responsibility
- Issues in Community Leadership and Social Development
- Leadership and Change Management
- Negotiation, Mediation, and Conflict Resolution
- Contemporary Marketing
- Social Capital and Social Impact
- Statistics and Data Analysis
- Qualitative Research Methods and Analysis
- Ageing in Multicultural Contexts
- Selected Topics in Gerontology
- Technology in an Ageing Society

**Graduate Certificate in Non-Profit Management**
- Core Courses
- Economic and Political Development for Social Well-being
- Community Leadership and Organisational Development
- Advanced Social Research Methods and Design

**Graduate Diploma in Non-Profit Management**

**Notes:**
1. Need a min. CGPA of 3.0 to be awarded Graduate Certificate in Non-Profit Management.
2. Need a min. CGPA of 3.5 to be awarded Graduate Diploma in Non-Profit Management; need a min. CGPA of 3.0 to proceed to Master of Non-Profit Management.
3. The Graduate Applied Project must be taken with either Statistics and Data Analysis OR Qualitative Research Methods and Analysis.
4. Need a min. CGPA of 3.0 to be awarded Master of Non-Profit Management.
The programme also enjoys the support of the VWO-Charities Capability Fund (VCF) Local Training Grant and NCSS initiatives. Social Service (NCSS). the main employers of social workers, namely the Ministry of Social and Family Development (MSF) and the National Council of supervisory abilities, as well as domain specialists who are accepted by the Singapore Association of Social Workers (SASW) and Master's programme. Graduates will become part of a group of recognised social work professionals with administrative and social work training, pre-requisite courses will equip you with the basic knowledge and skills in this field so as to ease you into the programme is suitable for both graduates with a social work degree and those with other degrees. If you do not have prior social work training, pre-requisite courses will equip you with the basic knowledge and skills in this field so as to ease you into the Master’s programme. Graduates will become part of a group of recognised social work professionals with administrative and supervisory abilities, as well as domain specialists who are accepted by the Singapore Association of Social Workers (SASW) and the main employers of social workers, namely the Ministry of Social and Family Development (MSF) and the National Council of Social Service (NCSS).

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Evolving societal and community needs, especially those faced by families and couples, have heightened the expectations that the public and employers have of contemporary social workers. To meet such challenges, leaders in the social services sector are required to play vital role in guiding and grooming fellow social workers as well as to possess a wealth of knowledge in specific fields. This programme imparts the capabilities you need to satisfy these demanding expectations that come with the role. The Master of Social Work (MSWK) programme is a practice-based programme aimed at developing leaders for the social service sector. Beside equipping you with current and relevant clinical skills such as Couple and Family Therapy (CFT), it imparts to you administrative and supervision skills to excel at management positions in the sector. Pre-requisite Courses

- Social Work Practice I: Social Casework and Family Intervention
- Social Work Practice II: Groupwork and Community Organisation
- Social Welfare Policy and Service Delivery Systems
- Social Work Practicum and Field Seminars (40 hours)

Core Courses

- Human Lifespan and Social Ecology
- Social Policy Analysis and Development
- Social Administration and Planning
- Theories and Principles of Supervision for Social Work
- Social Research and Programme Evaluation
- Contemporary Social Work Issues and Practice

Elective Courses (choose four)

- Advanced Clinical Social Work Practice I: Working with Individuals
- Advanced Clinical Social Work Practice II: Family Intervention
- Addiction Intervention I: Substance Abuse
- Addiction Intervention II: Behavioural Addictions
- Theory and Practice of Gerontological Social Work
- Mental Health and Illness
- Strategies for School Social Work
- Professional and Personal Development and Resilience
- Theory and Practice of Youthwork
- Statistics and Data Analysis
- Qualitative Research Methods and Analysis

Core Courses for CFT

- Advanced Couple and Family Therapy
- Emotion-Focused Therapy for Couples (EFT)
- Minuchin Family Therapy
- CFT Supervision for Practice

Electives Courses (choose two)

- Narrative Therapy
- Medical Family Therapy
- Gottman Couples Therapy
- Sexual Issues in Couple Therapy

Notes:

1. Only for students without a social work degree.
2. Needs a min. CGPA of 2.5 to be awarded Graduate Diploma in Social Work; need a min. CGPA of 3.0 to proceed to Master of Social Work /Master of Social Work Specialising in Couple Family Therapy.
3. The Applied Research Project must be taken with EITHER Statistics and Data Analysis OR Qualitative Research Methods and Analysis.
5. Only applicants with relevant counselling background will be shortlisted and considered for the Master of Social Work specialising in Couple and Family Therapy programme. Applicants should have good individual counselling skills, with at least one year of working experience with couples and families.

The programme also enjoys the support of the VWO-Charities Capability Fund (VCF) Local Training Grant and NCSS initiatives.
The School of Law is offering the Master of Taxation (MTax) programme in collaboration with the Tax Academy of Singapore (TA) to provide lifelong education for learners to serve the society. With the partnership of TA, which is established by the Inland Revenue Authority of Singapore (IRAS), the Law Society of Singapore, and the Big-4 international accounting firms, the programme brings together the expertise of professionals, scholars and researchers in tax, corporate reporting and company law.

The programme will provide you and other tax professionals, or adult learners, with advanced training in taxation law and current practices. It also strives to contribute to the continuous professional education of tax specialists by offering courses that keep you abreast of current developments and changes in taxation law and corporate reporting.

**PROGRAMMES**

**UNIQUE features of the PROGRAMME**


Provides deeper and broader knowledge of the fundamentals of international taxation which are necessary to a tax practitioner working in open economies such as Singapore’s.

Presents a wider frame of reference when looking at taxation. Taxation does not exist in a vacuum and the practice of taxation directly or indirectly involves wider considerations such as corporate governance, corporate reporting and the general economy.

**COURSES**

Students can choose to study the four courses below with SUSS or by completing the ATP with the Tax Academy

- Taxation Legal Framework and Policy
- Corporate and Individual Income Tax
- Goods and Services Tax (GST)
- International Taxation and Tax Planning
- OECD Model Tax Convention
- Transfer Pricing
- Applying Transfer Pricing
- Selected Topics in Taxation
- Cross-Border Tax Planning
- Taxation, Governance and the Wider Environment
- Landmark Cases on Income Tax and Handling Tax Controversy
- Digital Economy Taxation
As advancements in technology bring rapid changes to the global, political and demographic landscapes, a strategic mindset that harnesses global insights to address fast-evolving problems can be a major asset in your corporation. With this in mind, the School of Business at Singapore University of Social Sciences has devised this programme to nurture thought leadership for organisational change and manage disruptive technologies.

Besides providing students with in-depth knowledge and skills in selected management areas, the programme also trains them in rigorous and structural thinking processes, and helps them acquire advanced research and analytical skills for complex problem-solving and evidence-based strategy formulation. The curriculum enhances your exposure to the digital economy and provides a choice of multidisciplinary management courses to suit your applied research objectives.
With demand rising across the society for highly competent professionals skilled in Gerontology, this PhD programme is a timely opportunity for you to upskill yourself and take your career to the next level.

By providing an ideal balance of content knowledge and research skills training — both supervised intensively by experts — the programme not only deepens your knowledge but enhances your potential to discover effective solutions through rigorous scientific research. In addition, issues related to ageing and ageing populations within the Asian context are explored in depth throughout the programme, making the education especially relevant to students from Singapore and across the region. Ultimately, what truly distinguishes this programme from others is the recognition it enjoys from the industry, academic and research institutes, and government ministries that work closely in the area of gerontology for policy making, research and practices.

**UNIQUE features of the PROGRAMME**

Adopts a multidisciplinary perspective and a practice-oriented learning approach. Provides broad coverage of issues faced by the ageing population across the region. Emphasises applied research to acquire a blend of practical skills and theoretical knowledge.

**COURSES**

**Core Courses**
- Ageing in Multicultural Contexts
- Advanced Social Research Methods and Design

**Research Methodology Courses**
- Advanced Social Research Methods and Design (compulsory)
- Qualitative Research Methods and Analysis

**Intensive Academic Training**
- Advanced Topics in Gerontology

Applicants without Gerontology background (master of Gerontology) may apply for credit recognition of 4 courses if a min. CGPA of 3.0 is obtained. A min. of two Research Methodology Courses and the Intensive Academic Training must be completed before taking the Qualifying Examination.

Applicants without Gerontology background (not social science related degree) must do all courses.

Applicants without Gerontology background (with social science degree) must do the Core Courses and Research Methodology Courses.

Applicants with Gerontology background (Master of Gerontology) must do all courses.

Applicants with Gerontology background (with social science degree) must do the Core Courses and Research Methodology Courses.

Applicants with Gerontology background (Master of Gerontology) may apply for credit recognition of 4 courses if a min. CGPA of 3.0 is obtained. A min. of two Research Methodology Courses and the Intensive Academic Training must be completed before taking the Qualifying Examination.

**PhD in Gerontology**
As the institution that has produced quality professionals for Singapore’s counselling industry for more than 10 years, Singapore University of Social Sciences is in a strategic position to offer an education in life-coaching, a profession found to be evolving, according to a 2016 study by the International Coaching Federation (ICF).

Developmental in nature, life-coaching aims to help individuals realise their potential personally and professionally. Our programme not only prepares you for a career in this rewarding field, but it can also equip you with skills to empower staff and clients whether you work in counselling, social work, teaching, human resource management, business, psychology, etc. Through this programme, you will become one of a select group of qualified coaching practitioners who stand heads and shoulders above untrained coaches often seen in the market.

### Unique features of the Programme

- Meets the requirements for the ICF Accredited Coaching Training Programme (ACTP).
- Imparts to learners 11 core competencies stipulated by the ICF. They fall under the frameworks of Setting The Foundation, Co-creating The Relationship, Communicating Effectively, and Facilitating Learning And Results.

### Graduate Diploma in Professional Life-Coaching

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<th>COURSES</th>
<th>(Satisfies ICF’s Core Competencies)</th>
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<td>A and B – Setting the Foundation and Co-creating the Relationship</td>
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<td>Coaching and Change</td>
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Graduate Diploma in Professional Life-Coaching
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Graduate Diplomas and Master’s Programmes
- Singapore Citizen, Singapore Permanent Resident or a resident of Singapore
- A Bachelor’s degree or an equivalent qualification
- At least 21 years old
- At least two years of work experience in a related field
- Good communication skills (written and spoken English)

Master of Early Childhood Education
- A recognised degree in Bachelor of Early Childhood Education and the ECDA accredited Diploma in Early Childhood Care and Education (DECCCE-T)
- At least two years of experience in the Early Childhood Education sector, preferably in childcare or kindergarten
- Evidence of proficiency in English Language may be required for verification

Doctoral Programmes

Doctor of Business Administration
- An MBA, EMBA or Master’s degree in a relevant discipline
- Applicants with other qualifications but with relevant work experience will be considered on an individual basis
- At least six years of work experience
- A personal statement on:
  - How this programme supports the career aspirations of the applicant, and
  - A proposed dissertation research topic, highlighting the potential contribution of this topic to the well-being of organisation(s), industry, or society.
- Two reference letters on the character of the applicant as well as achievements and capabilities of the applicant

PhD in Gerontology
- A Master’s degree or an equivalent qualification
- A Bachelor’s degree (preferably with Second Class Honours or higher) in a relevant discipline or an equivalent qualification
- At least two years of work experience
- Applicants without degrees from local universities may have to furnish GRE scores of at least 600 (verbal) and 650 (quantitative) obtained within 5 years before the date of application
- A proposal of 4,000 words, including dissertation topic, literature review, theoretical framework, research methods and significance of topic for the benefit of Singapore society
- Two reference letters on the character of the applicant, as well as achievements and capabilities of the applicant

Additional entry requirements may apply to some programmes. Please visit suss.edu.sg for more information.

FEES AND CONCESSION

Tuition Fees
Our tuition fees are on par with those of other local universities. Course fees will be payable every semester and will cover study materials, classes, tutor supervision, assignments and examinations.

There may be additional items that are not covered by the course fees. These could include items such as additional recommended textbooks, re-sit examination fees, and other items specified by SUSS from time to time.

Please visit suss.edu.sg for current tuition fees.

Concession
SUSS offers the following course fee concessions:

1. Applicants who are 60 years old and above will enjoy a 20% course fee concession.
2. Applicants who are graduates (at Bachelor’s, Master’s or Doctoral level) of SUSS and Singapore Institute of Management will enjoy a 20% course fee concession.

Students will only enjoy one of the two categories of concession. The above concessions are applicable to all graduate programmes (excluding Graduate Certificate) offered and awarded by SUSS unless specified otherwise. The concessions are not applicable to students under any scholarship or sponsorship schemes as well as courses offered with external institutions/organisations. The concessions are also not to be used concurrently with any other concessions/grants.

To encourage further education and upgrading, our alumni (graduates of Bachelor’s, Master’s or Doctoral degrees awarded by SUSS) will enjoy an additional 30% course fee concession for the first two courses when they enrol for a Graduate Diploma and/or Master’s programme with SUSS.

Visit suss.edu.sg for more details.

APPLICATION

Admission application must be made online at suss.edu.sg by the specified deadline.

A non-refundable application fee of $56.40 (inclusive of GST) is required. Copies of all supporting documents must be submitted with the online application. Incomplete applications will not be considered.
SPECIAL THANKS

We would like to extend our gratitude to all our students and graduates who have contributed to the production of this prospectus.